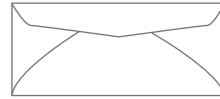


Envelope Guide

provided by IPG

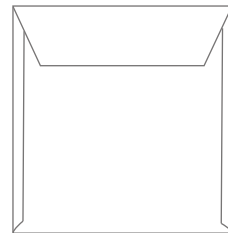
COMMERCIAL



Item	Size
6 ¹ / ₄	3 ¹ / ₂ x 6
6 ³ / ₄	3 ⁵ / ₈ x 6 ¹ / ₂
7	3 ³ / ₄ x 6 ³ / ₄
7 ³ / ₄ *	3 ⁷ / ₈ x 7 ¹ / ₂
Monarch*	3 ⁷ / ₈ x 7 ¹ / ₂
8 ⁵ / ₈	3 ⁵ / ₈ x 8 ⁵ / ₈
9	3 ⁷ / ₈ x 8 ⁷ / ₈
10	4 ¹ / ₈ x 9 ¹ / ₂
11	4 ¹ / ₂ x 10 ³ / ₈
12	4 ³ / ₄ x 11
14	5 x 11 ¹ / ₂

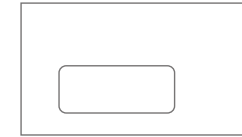
*7 – commercial flap,
Monarch – pointed flap

SQUARES



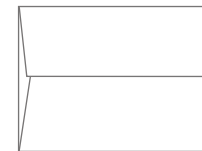
Size
5 x 5
5 ¹ / ₂ x 5 ¹ / ₂
6 ¹ / ₂ x 6 ¹ / ₂
7 ¹ / ₂ x 7 ¹ / ₂
8 x 8
8 ¹ / ₂ x 8 ¹ / ₂
9 x 9
9 ¹ / ₂ x 9 ¹ / ₂

STANDARD WINDOW



Size	Standard Size Window	Standard Position from	
		Left	Bottom
6 ¹ / ₄ Window	1 ¹ / ₈ x 4 ¹ / ₂	3/4"	1/2"
6 ³ / ₄ Window	1 ¹ / ₈ x 4 ¹ / ₂	7/8"	1/2"
7 Window	1 ¹ / ₈ x 4 ¹ / ₂	7/8"	1/2"
7 ³ / ₄ Window	1 ¹ / ₈ x 4 ¹ / ₂	7/8"	1/2"
8 ⁵ / ₈ or Check Window	1 x 4	1"	3/4"
9 Window	1 ¹ / ₈ x 4 ¹ / ₂	7/8"	1/2"
10 Window	1 ¹ / ₈ x 4 ¹ / ₂	7/8"	1/2"
Right 10 Window	1 ¹ / ₈ x 4 ¹ / ₂	7/8" (right)	1/2"
11 Window	1 ¹ / ₈ x 4 ¹ / ₂	7/8"	1/2"

A-STYLE



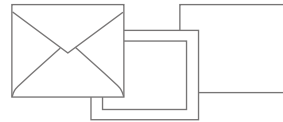
Item	Size
A-2	4 ³ / ₈ x 5 ³ / ₄
A-6	4 ³ / ₄ x 6 ¹ / ₂
A-7	5 ¹ / ₄ x 7 ¹ / ₄
A-8	5 ¹ / ₂ x 8 ¹ / ₈
A-9	5 ³ / ₄ x 8 ³ / ₄
A-10	6 x 9 ¹ / ₂
Slimline	3 ⁷ / ₈ x 8 ⁷ / ₈



Envelope Guide

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SOCIAL & COMMERCIAL ANNOUNCEMENTS



Item	Size	Panel
4 BARONIAL		
Envelope	3 ⁵ / ₈ x 5 ¹ / ₈	
Panel Card	3 ¹ / ₂ x 4 ⁷ / ₈	1/2"
Plain Card	3 ¹ / ₂ x 4 ⁷ / ₈	
Plain Folder	4 ⁷ / ₈ x 7	
Panel Folder	4 ⁷ / ₈ x 7	1/2"
5 BARONIAL		
Envelope	4 ¹ / ₈ x 5 ¹ / ₂	
Panel Card	4 x 5 ¹ / ₄	1/2"
Plain Card	4 x 5 ¹ / ₄	
5¹/₂ BARONIAL		
Envelope	4 ³ / ₈ x 5 ³ / ₄	
Panel Card	4 ¹ / ₄ x 5 ¹ / ₂	1/2"
Plain Card	4 ¹ / ₄ x 5 ¹ / ₂	
Plain Folder	5 ¹ / ₂ x 8 ¹ / ₂	
Panel Folder	5 ¹ / ₂ x 8 ¹ / ₂	1/2"
6 BARONIAL		
Envelope	4 ³ / ₄ x 6 ¹ / ₂	
Panel Card	4 ⁵ / ₈ x 6 ¹ / ₄	5/8"
Plain Card	4 ⁵ / ₈ x 6 ¹ / ₄	
Plain Folder	6 ¹ / ₄ x 9 ¹ / ₄	
Panel Folder	6 ¹ / ₄ x 9 ¹ / ₄	5/8"
LEE		
Envelope	5 ¹ / ₄ x 7 ¹ / ₄	
Panel Card	5 ¹ / ₈ x 7	5/8"
Plain Card	5 ¹ / ₈ x 7	
Plain Folder	6 ⁵ / ₈ x 10	
Panel Folder	6 ⁵ / ₈ x 10	3/4"

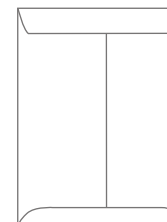
Available in bright white and cream ivory
 All sizes in this brochure are Standard Industry Sizes
 and do not necessarily indicate stocking items.

BOOKLETS



Item	Size
3	4 ³ / ₄ x 6 ¹ / ₂
4 ¹ / ₂	5 ¹ / ₂ x 7 ¹ / ₂
5	5 ¹ / ₂ x 8 ¹ / ₈
6	5 ³ / ₄ x 8 ⁷ / ₈
6 ¹ / ₂	6 x 9
6 ⁵ / ₈	6 x 9 ¹ / ₂
6 ³ / ₄	6 ¹ / ₂ x 9 ¹ / ₂
7 ¹ / ₄	7 x 10
7 ¹ / ₂	7 ¹ / ₂ x 10 ¹ / ₂
9	8 ³ / ₄ x 11 ¹ / ₂
9 ¹ / ₂	9 x 12
10	9 ¹ / ₂ x 12 ⁵ / ₈
13	10 x 13

CATALOG

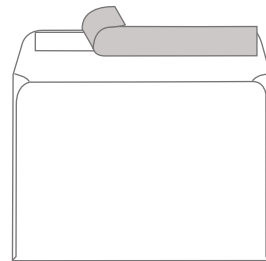


Item	Size
1 Scarf	4 ⁵ / ₈ x 6 ³ / ₄
6 Scarf	5 ¹ / ₂ x 8 ¹ / ₄
1 Catalog	6 x 9
1 ³ / ₄ Catalog	6 ¹ / ₂ x 9 ¹ / ₂
3 Catalog	7 x 10
6 Catalog	7 ¹ / ₂ x 10 ¹ / ₂
9 ³ / ₄ Catalog	8 ³ / ₄ x 11 ¹ / ₄
10 ¹ / ₂ Catalog	9 x 12
12 ¹ / ₂ Catalog	9 ¹ / ₂ x 12 ¹ / ₂
13 ¹ / ₂ Catalog	10 x 13
15 Catalog	10 x 15
14 ¹ / ₂ Catalog	11 ¹ / ₂ x 14 ¹ / ₂
15 ¹ / ₂ Catalog	12 x 15 ¹ / ₂

Envelope Guide

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PEEL & SEAL



Booklet

Size
9 x 12
9 1/2 x 12 5/8

Commercial

Size
4 1/8 x 9 1/2

Catalog

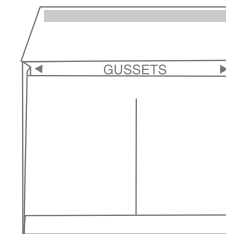
Size
6 x 9
6 1/2 x 9 1/2
7 1/2 x 10 1/2
9 x 12
9 1/2 x 12 1/2
10 x 13
10 x 15
11 1/2 x 14 1/2
12 x 15 1/2

First Class Mailers

Booklet Size
9 1/2 x 12 5/8
10 x 13

Catalog Size
9 x 12
9 1/2 x 12 1/2
10 x 13

EXPANSION



Size
4 x 9 1/2 x 2
5 x 11 x 2
5 x 11 x 3
10 x 12 x 1 1/2
10 x 12 x 2
10 x 13 x 1 1/2
10 x 13 x 2
10 x 15 x 2
11 x 14 1/2 x 2
11 x 15 x 2
12 x 15 x 2
12 x 15 x 3

REMITTANCE OR WALLET FLAP



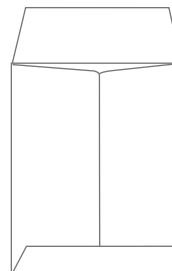
Item	Size	Flap
6 1/4	3 1/2 x 6	3 3/16
6 1/2	3 1/2 x 6 1/4	3 3/8
6 3/4	3 5/8 x 6 1/2	3 1/2
9	3 7/8 x 8 7/8	3 5/8

Packaged flaps extended

JUMBO

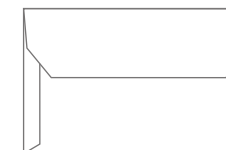
All available in Gummed, Ungummed, Clasp or String & Button

Open End



Size
12 1/2 x 16
12 1/2 x 18 1/2
13 x 17
13 x 19
14 x 18
14 x 21
15 x 18
15 x 20
15 x 22
16 x 20
17 x 22
18 x 23
19 x 26
20 x 25
22 x 27

DOCUMENT



Size
9 x 12
9 1/2 x 12 1/2
10 x 15

Gummed or Ungummed

